



IMPORTANT CHANGES TO THE EXAM PROCESS:

- **Schedule Exams on Demand.** You may now choose your exam location, date and time! Please go to <http://deq.state.wy.us/opcert.asp> to see testing locations and schedule an exam.
- **Retake Exam Every 30 Days.** If you fail an exam, you must wait 30 days to retake an exam.
- **Take Exams in Sequential Order.** You must hold the license immediately below the exam you are taking.
- **No More Exam Applications.** Please go to our website to complete and submit a license application after passing an exam. Old DEQ exam applications will not be accepted in lieu of license applications.
- **Operator-in-Training for All Levels.** If you pass an exam but do not meet the experience and education criteria for the license, you will be considered an operator in training. You will have one year to meet the experience and education criteria and submit an upgrade request form.
- **Exam Fee.** The \$85 exam fee is the exact cost of the exam and the proctoring service. DEQ does not receive any portion of this fee. Exam fees must be paid with a credit card when scheduling an exam online.
- **Reimbursement of Exam Fee.** The exam fee is reimbursable to publicly owned systems serving less than 3,300 people when a designated operator passes the exam.

If you have any questions about the new exam procedures, please email Kim Parker at kparke@wyo.gov or call at 307-777-6128.

DEQ is reviewing the classification of facilities and systems using ABC classification criteria. The purpose is to match the level of Wyoming facilities with similar facilities nationwide and ensure that operators are taking the correct level of exam. For example, wastewater lagoons are usually classified as Level 1 facilities in other states, but can be classified at levels 2 or 3 in Wyoming. Lagoon operators must therefore learn the activated sludge and mechanical wastewater treatment plant information found on the Level 2 Wastewater Treatment Plant Exam in order to pass the test. System or facility owners must request a classification review in writing. To request a review of your facility, please contact Kim Parker by email at kparke@wyo.gov, fax at 307-777-6779, or by mail at DEQ/WQD, 122 W 25th St., Herschler Building 4W, Cheyenne, WY 82002.